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## What Does Truly Automated AP Look Like?

When your invoice processing is fully automated, you can minimize frustrating moments spent chasing paper and replace them with moments of simplicity and efficiency – so your people can focus their time on more strategic work.

### Automate Intake

Invoices received are immediately scanned by machine learning assisted optical character recognition (OCR) technology validated by humans to ensure accuracy.

### Eliminate Manual Tasks

Everything from approvals to two- and three-way matching

to payables processing

# Capture More Benefits with Connected AP Automation

Optimized cash flow, more accurate forecasting, reduced costs, and more satisfied faculty and staff are just part of the upside of fully automated invoice processes. Without it, you may be incurring late charges, risking fraud, and leaving your staff frustrated by tedious manual work.

## Top Accounts Payable Challenges:

### Manual Errors

Manual workflows lead to problems like paying duplicate invoices. Automation reduces human errors and frees staff from being bogged down in tedious tasks.

### Payment Delays

Slow manual processes can result in missing payment deadlines. Faster processing allows for more timely payments and less risk of compliance violations.

### Cash Flow

It's difficult to get updates on payment status without up-to-date reports. Wouldn't it be nice to estimate supplier invoice liabilities at any given time?

## For organizations worldwide not using a dedicated T&E and/or invoice management automation software:

36%

consider duplicate invoices to be the biggest time and financial challenge.<sup>1</sup>

46%

consider manual expense and invoice management workflows to be the biggest employee experience-related challenges.<sup>2</sup>

43%

consider lack of visibility into cash flow and company spending to be the biggest strategic business shortcomings.<sup>3</sup>

## Estimated savings from using an automated invoice solution:



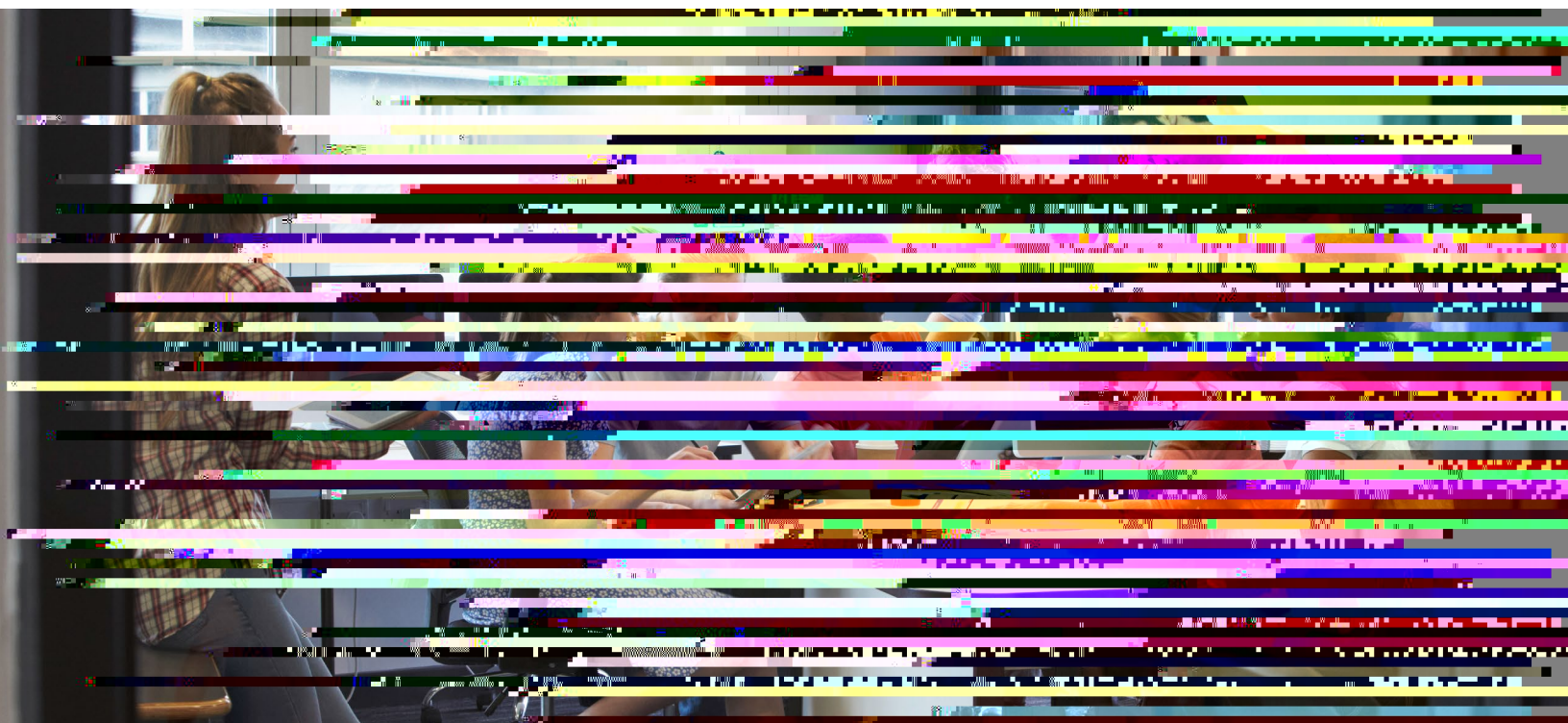
**\$44K**

on average, in annual cost savings.<sup>4</sup>



**122 hours**

saved weekly per finance or accounting team.<sup>5</sup>





# Make Your School District Run Better with SAP Concur Solutions

A solution with the right mix of features can make the difference in giving people more time and better information to do their best work. With Concur Invoice, get a scalable way to manage vendor invoices that integrates seamlessly with Concur Expense, Concur Travel, and our continually growing ecosystem of partners and software integrations.

1

## Empower Your Organization with Data

Track cash flow through your organization over time and accelerate decisions that directly support your mission.

2

## Control Spend and Maximize Profitability

When you can see more, you can do more to find the little efficiencies that make your school district run better.

3

## Increase Efficiency and Optimize Performance

Automated notifications alert finance/accounting managers to possible compliance issues so they're better prepared for audits.

4

## Drive Sustainable Growth

Give your staff the time to do the important work they were trained for and the flexibility to grow with new opportunities.



# Take Invoice Management to the Next Level



## Resolve Invoices, Purchase Orders, and Receivables

Purchase order (PO) matching protects your school district from being overcharged. Automatic two- and three-way matching means invoices aren't overlooked, and your team can easily find and resolve discrepancies.



## Extend What Your Invoice Management Solution Can Do

Concur Invoice integrates with many ERP or accounting systems and connects with solutions from other vendors across the procure-to-pay lifecycle. Find other ways to integrate and connect with partners, apps, and services in the SAP Concur App Center.



## Allow Work From Anywhere

Faculty and staff will appreciate the easy-to-use web-based and mobile applications. Allow them to do more, with less effort, wherever they are working.

We use Concur Invoice  
across our organization  
to streamline  
and accelerate  
the procurement  
process.

User of SAP Concur<sup>6</sup>





# Future-Proof Your Spend Management with SAP Concur Solutions

Each twist and turn in today's business environment is a moment of opportunity to do things better. With SAP Concur solutions, you'll move beyond yesterday's tedious tasks to keep your business running at its best every day. Whether you are new to automating your spending processes or are considering extending your existing SAP Concur solution to include AP automation, we can show you what's possible. Learn more at [concur.com](https://concur.com) or the [SAP Concur blog](#).

## Sources:

- 1–5. Analysys Mason 2022, Travel, Expense, and Vendor Invoice Management Study
6. ["SAP Concur Reviews", TrustRadius, 2021.](#)
7. Quick Facts as of October-December 2021 unless otherwise noted.