Six Considerations to Drive Compliance, Identify Fraud, and Minimize Workloads

To protect your business and ensure proper spend, you need to drive compliance, identify potential fraud, and minimize workloads. As you consider leveraging intelligent technology solutions to augment your human auditors, C@N4N`<`DNOJA``CDBN`O`C@K`TJP`KM4K<M4`NJ`OC<OTJP`<I``DH`KMQ@>JH`KG4I`>@`<I`?`AM4P?`D7@`O`W<<OD`I`^<I`?`@OTJPM`K@JK@`AJ`>PN`JI``NJGD`B`KM=G@`N`D`NO@<?``J`AW`?`DB`OC@H`.

1 3@OO@R`TJPMKJO`G>D@N`R`DD`TJPM4`JH`KG4I``C@<I`?``W``<I`>@`O@<`H`NJI``<`LP<M4a2VT`=<NDN``
Leverage reporting and analytics to understand existing employee behaviors, market conditions, <I`?`=PNDI@NN`KMJM4DOD@N`J`*?@`I`OA?`<I`@S@>PO0D@`NKJI`NJ`MMJOM4@`?@`<>D00DD@N`^JO`OC<OO@`W`?`DBNS`R`DG be raised to appropriate action as a business priority.

2 &I`<>O<I I P<GLM4DI I B`<I`?`Q@N4N4<<O0D I``AI`NDM4H`KG`JI`T@@`NSJ`OC<OOT@`PI`?@MO<I`?`N4H4Q@G<I`?`
expense policies. Reinforce what is proper behavior and your commitment to giving them the M4JPM4N`OC@T`I`@@?``OI`?`OC@DMJ`=N`@Y@>OD0D@`G].

3 -@Q@M4B@`HJ=D@Q@>@I`JI``BD@NOJ`><K`OPM4`M4@`D`K`OPM4<OOM@`JAK`PM4`H4C<N@`. When employees can use these tools, they spend less time building expense reports so they can get paid faster. This also helps ensure compliance: Receipt validation allows for spend review that helps ensure there is no misuse or potential fraud, and the clear and accurate information derived from the direct spend source assists audits.

4 3@OO@R``<P?DO`MDM@`K@M4M4M4JPM4`OO`J``=@`NPM4@`TJPM4`PO?DDD``B`M4JPM4`O4@N`<M4`@A`J`>PND`B`JI`N``CDBC@M4 Q<UP@`@O4<NSN`<I`?`@NN`OD`H@`JI``KM?@@MM`@NN`OC<O`<I`?`@PO`H<4@?]`Empower your internal auditors to be able to enforce the policies with employees. Determine what are true violations vs. those that are "excusable" and would be approved regardless.

5 6N@`DD`C@4@GG@`I`OO@<>OI`JI``BDQ@NOJ``>M4<Q@`<`t4M`<M4`"I`U@DD`1MBM4Hu`OI``C@@`ID`>M4<N@`<PO?D <>>PM4<T``<I`?`M4?@>@`O`OODM@@`OK@``OM4@`JJI`>DID`BD``IH`KMJM@4M4@SK@`NN@`NM4JPM4`N`<I`?`M4<NJI`ID`B`. Ensure that there are internal processes in place to catch any rubber stamping that direct H<I<`B@`I@I`O`WWN4OOD`@`<KKMQ@M4`NJ`A@I`?`J]`5CDN`R`DG`C@QK`OJ`M`DD@`<@`<I`T`KJO@I`OD<GM`DN@`JM wasteful spend from being reimbursed and enforce policies.

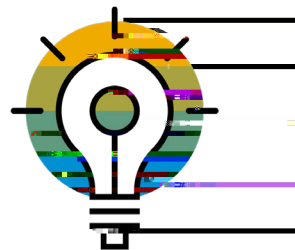**6** %@W@`<`>@<MR@`G@`N`J?``JA`>JHHPN`D<OI`I``=<>F`OJ``@H`KG`JT@@N`?PND`B`OC@`<PO?DKM>@N]` This should include the proper method of resolving issues, links back to travel and expense policies, and approval chains (if appropriate).

Required Checklist

As you consider any solution to help you drive compliance, identify fraud, and minimize workloads, we recommend you look for a solution that meets these requirements. The solution should:

1 Utilize all spend data, including paper receipts, e-receipts, cards, bookings, and user history.

2 Review all expenses to give you complete coverage from potential waste.

3 Integrate across a variety of data, review employee compliance, audit, expense, spend, invoice, admin tools, requests, expense audit rules, and more.

4 Provide real-time analysis, bringing information forward to end users and approvers so that it's not just an "after the fact" audit.

5 Create a "moat" around risk and compliance management and increase organizational value.

6 Lower the cost of your audit program, while increasing oversight.

7 Decrease processing and reimbursement time, so that employees are paid faster.

8 Keep referees of the full time and quadrant and to show them the edges of the information.

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