

## Automate the P-Card process from employee purchase to general ledger integration with Company Bill Statements.

Approximately 80 percent of all corporate purchases are low value. This makes a paper-based purchase order process a waste of time, money and resources. In response, purchasing cards known as P-Cards have taken the place of paper orders in organizations around the globe. As the number of P-Card transactions continues to grow, companies are looking for new ways to increase control and visibility in this category of spend.

With a robust workflow, policy control and detailed reporting, Company Bill Statements from Concur enables organizations to automate the entire purchasing process, providing control and visibility along the way.

Users can easily upload or email images for all transactions requiring a receipt, providing a permanent and fully digitized record of the transaction. Digital receipts make the approval and audit process transparent and

► **Effectively capture P-Card transactions**

As employees use a P-Card, Concur automatically captures each transaction in detail and pre-populates Company Bill Statements based on our preferred reconciliation period. Transactions are automatically assigned accounting codes